

VOICETHREAD DIRECTIONS

1. Go to www.voicethread.com
2. Select “Sign In” and click on “Register” when the sign in box appears.
3. Complete your name (first name and ONLY the first initial of your last name), email address and password.
4. When you have registered successfully, click on the “Create” tab
5. Select “Upload” and “Upload from...My Computer”
6. Find and select the pictures you plan to use. Click “Open” to add them to VoiceThread.
7. Once your pictures have been added in VoiceThread, click and drag each image to arrange them in the correct order.
8. Under each image in the left column, click “add a title and link” and provide a title for each picture.
9. Leave a text or voice comment for each slide. Each comment should be appropriate and respectful of the voicethread creator.
 - a. Click on “Comment” and choose your “Identity” picture. Then add your comment.
 - b. If you are recording your voice, you need to click on “Allow.”
 - c. When you are finished recording, click “Stop.”
 - d. Select “Save” to post your comment or “Cancel” to not post your comment and record it again.
10. When you have completed and checked the VoiceThread, click “Share.”
11. Select “Copy Link and Share.” E-mail to your teacher.

Important Reminders

12. Make sure you “sign out” of VoiceThread before shutting down your computer; otherwise, the next student will be able to access your account.
13. If you need to edit the project, go to the “My Voice” tab. Click on the “Menu” wheel on the project you want to edit and click on the options (Delete, Make a Copy, Share, or Edit).